

Bootle Parish Council

Minutes of the **Monthly Meeting** held in Captain Shaw's Hall

At 8:00 pm on Monday 2nd November 2015

15.11.01 ATTENDANCE

Attending: Cllrs D Faulkner (Chair), G Stoker, T Miles, S Dalton, B Dunn, A Brown and R Kenworthy.

Miss H Dalton (Clerical Assistant).

Apologies: Cllrs P George, P Woodhouse, M Capstick.

15.11.02 MINUTES OF MEETING

The Minutes of the meeting of 5th October, having been circulated, were agreed to be a true record and were signed by Cllr D Faulkner (Chair).

15.11.03 POLICE UPDATE

Cllr Faulkner reported that a crime report had been received, regarding four road traffic collisions in the area, and one road related offence. We have no further information than the email that was received and circulated to Cllrs.

15.11.04 ACTION POINTS

(a) *Land Deeds, Toilet Transfer and Registration of Land Titles*

Nothing new to report.

(b) *Healthwatch*

Cllr Faulkner reported that he had circulated an email received from the County Council relating to a request for consultation on a strategy. A response from the Bootle Parish Council is required by the end of December.

Action: Cllr Faulkner to put together a response to the County Council and circulate to Cllrs via email.

15.11.05 VILLAGE MAINTENANCE

(a) *Railings by River Annas and 'Welcome to Bootle' Sign*

Cllr Faulkner reported that the railings on both sides of the road by the River Annas are now being replaced, and Cllr Miles clarified that they are now complete. The County Council have also offered to provide funding for several new planters.

(b) *Play Area Inspection*

Cllr Faulkner reported that he and Cllr Kenworthy had reviewed both the insurance policy that we carry, and the lease with BDSSC. It was recognised that without changing the lease, it will be difficult to merge the two policies.

(c) Council Notice Boards and Park Bench Replacement

Cllr Dunn reinforced that the plan of action is to get everything in place for spring 2016. He reported that after looking at the siting, he and Cllr Kenworthy had rationalized the number of seats needed down to only 5.

After further discussion, the council came to an agreement to replace 6 benches.

Action: Cllr Dunn to carry on to get formal estimates, and look for three quotes from local builders for the bench bases for before January.

Action: Cllr Dunn to see Patrick Troll this week to place the order for bench ends.

(d) Issues from Parish Meeting

(d)i. Grass cutting

Cllr Faulkner (Chair) reported that he had circulated an email to Cllrs, which Cllrs Miles and Kenworthy had commented on. Various payment plans and contracts for the grass cutting labor was discussed.

Cllr Miles proposed that Churchyard grass cutting remains 8 times per annum due to costs for the Parish Council.

Due to Cllr Miles no longer renewing his contract for grass cutting in 2016, it was recognised that another grass cutting contractor is required.

Action: Cllr Faulkner to publish the tender specification to appropriate people.

(d)ii. Copeland Street Lights

Cllr Capstick reported via email that she had contacted a few different companies asking about the prices of their lights however no replies have yet been received.

Action: Cllr Capstick to report any future replies from companies, and to later put together a plan for ENW and Copeland to communicate where we could put lights.

Cllr Faulkner reported that negotiations with CBC and ENW have concluded that light columns 41 and 17 are likely to be replaced on new columns at no cost to the Parish Council. In view of this, light column 62 currently missing will be investigated for costs to the Parish Council to replace.

Action: Cllr Faulkner to look into costs for light 62 and bring back for the next meeting.

(d)iii. Dog waste box near toilets

Cllr Faulkner reported that we are still awaiting documents from Keith Hitchen concerning this matter.

Still awaiting actual input from Copeland.

(e) Hycemoor Grass Cutting

Action to be continued by Cllr Woodhouse.

Action: Cllr Faulkner to get hold of Cllr Woodhouse regarding the grass cutting.

15.11.06 FINANCIAL UPDATE

(a) Financial position

Council assets are just over £34,000 divided between two accounts. Cllr Faulkner reported that a bank statement had been received, that has now been reconciled with a discrepancy of £0.04.

(b) Bank Signatories

We currently have enough signatories, although Cllr P Woodhouse is still to formally produce a form of I.D. to become the fourth signatory. Cllr Faulkner reported that Cllr Woodhouse is planning to complete the action this week.

Action: Cllr Woodhouse to provide his I.D. to Cumberland Building Society.

(c) Payments

The following bills were presented for payment:

Chq	To	For	Amt	VAT Inc
65	CES Ltd	Clerical Services	£100.00	
66	Darren Fawcett	Grass Cutting on School Field	£1716.00	£286.00
67	SH Penellum	Cancelled		
68	United Utilities	Water Usage	£126.18	
69	EoN	Toilet Electricity	£27.63	£1.32
70	C A James	Toilet Consumables	£10.79	£1.80
71	British Legion	Donation for Remembrance Day Wreath	£50.00	
72	West Cumbria Landscapes	Grass Oct 15	£310.00	

It was **PROPOSED** Cllr Kenworthy, **SECONDED** Cllr Dunn and **UNANIMOUSLY AGREED** that the above payments be made.

15.11.07 WORKING GROUP REPORTS

(a) Beach

Nothing to report.

(b) Wellbank

Cllr Faulkner reported that now the planning application is in and decision expected in December, some site work is being progressed on infrastructure.

(c) Community Swimming Pool

Discussions between Cllr Hitchen and Mrs Harrison in preparation for a meeting with DfE.

Cllr Miles reported that the Wellbank nursery is going to be open full time from January 16.

(d) Footpath, Village to Wellbank

No further development.

(e) Community Planning

No further development.

15.11.08 CORRESPONDENCE

a) County Council Consultation on health strategy extra care housing and budget
To be completed in January.

b) Weed Control

After contacting Copeland Borough Council about the ineffective weed spraying, Cllr Faulkner circulated their reply to Cllrs. The email informed that due to cutting costs, they can only afford one application of weed killer which lasts approximately 10 weeks.

Cllr Faulkner reported that Cllr Hitchen plans to raise the issue at the next Highways meeting.

c) Cleaning of Toilets

Discussion took place regarding toilet cleaning for Helen Penellum, who is currently responsible for the maintenance of the village toilets.

It was agreed by the council that she be paid £15 per hour, for 1½ hours per week, flexible with up to an extra hour per month if needed. Any time over 7 hours a month if required is to be justified to the Council, and she is to provide her own insurance, PPE and cleaning materials.

15.11.09 PLANNING

Applications

7/2015/4062 Harrisons Yard Additional consultation for building near a listed building

Cllr Faulkner reported that he had emailed the planners for an update and had a reply this afternoon which informed that they are still waiting for a reply from the applicant.

(Post meeting note: Development committee to visit site on the 11th November and discuss the application at their meeting on 2nd December)

Approvals notified

None

15.11.10 ITEMS FOR INFORMATION OR FUTURE CONSIDERATION

(a) Role of Clerk

Cllr Faulkner reported that Miss Hannah Dalton (current temporary clerical assistant) may soon withdraw from the role, and that the Council are to look into finding someone who is willing to act as Clerk on a more permanent basis.

It was recognised that potential Clerk may be available, although it would require changing the day of the Bootle Parish Council monthly meetings to Tuesday evenings.

To see if anyone else is willing to take on this job, and all duties of the role are to be compiled as a job specification.

Action: Cllr Faulkner to put together an advert to see if anyone is interested in taking on the job, if so, to contact the Chairman.

(b) Defibrillator

Cllr Faulkner reported that we have received a notice from Community Heartbeat Charity, to work with us and BT to take over various telephone boxes and put defibrillator units in them.

Of four telephone boxes throughout the village, they have offered the idea of a partnership with Bootle Parish Council to install a defibrillator in one of these phone boxes in addition to the existing one for the cost of approximately £1000.

Cllr Faulkner informed Cllrs that the electric usage would still be with BT, therefore the electricity is already available for the defibrillators at no extra cost. The price to the Council to take over the telephone line would cost £1, and the Community Heartbeat Charity would be able to provide advice. Local fundraising will be required to provide the defibrillators.

Action: Cllr Faulkner to establish with BT what liabilities and costs we might be faced with if we are to go ahead with this.

15.11.11 CONCLUSION

The meeting closed at 9:50 pm. The next meeting is to be at 8:00 pm on **Monday 7th December 2015**.

Minutes prepared by Hannah Dalton, 2nd November 2015

Certified a true record of the meeting.....Date.....